



Approved by Governors (date).....

Head Teacher.....

On behalf of Governors .....

## **CASTLE VIEW PRIMARY AND NURSERY SCHOOL POLICY FOR REMOTE LEARNING.**

### **INTENT:**

To outline Castle View Primary and Nursery School's approach for pupils to access remote learning should the school be forced to close due to a COVID19 outbreak, or should a child need to self-isolate in accordance with Government guidelines.

To outline Castle View Primary and Nursery School's expectations for staff that may not be able to attend school due to self-isolation, but that are otherwise fit and healthy and able to continue supporting with the teaching and learning of pupils.

### **IMPLEMENTATION:**

In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms

- A continuous, dry cough,
- A high temperature above 37.8°C,
- A loss of, or change to, their sense of smell or taste,
- Have had access to a test and this has returned a positive result for Covid-19.

### **Remote learning for pupils that are not able to attend school due to self-isolation or in line with Government COVID 19 guidelines**

Castle View Primary School will provide remote learning for pupils that are not able to attend school so that no one need fall too far behind. We will take into account a pupils age and stage of development and/or special educational needs. We will provide learning that is a well-sequenced so that knowledge and skills are built incrementally. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents.

#### Family (pupil/parent/) role:

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. Castle View Primary and Nursery School would recommend that each 'school day' maintains structure.
- For children in Key Stage One and Key Stage two, daily work for English, Maths and other subjects/Research Themes will be posted in Google Classroom. For our children in EYFS, daily suggested activities to support their development across all 7 areas of learning will be posted on Evidence Me. Families should view the allocated work and then make appropriate plans to complete the work.
- Should anything be unclear in the work that is set, parents can communicate with their class teachers via the Google Classroom/Evidence Me, or email [sec.castleview@halton.gov.uk](mailto:sec.castleview@halton.gov.uk).
- Work that children complete at home, should be kept safe and ideally completed in their home learning books, or submitted through Google Classroom/Evidence Me.
- We would encourage parents to support their children's work, including finding an appropriate place to work, completing work to the best of their ability, supporting pupils during this process, and encouraging them to work with good levels of concentration.



- Every effort will be made by staff to ensure that work is set promptly on the appropriate platforms. Should accessing work be an issue, parents should contact school promptly as alternative solutions may be available. These will be discussed on a case-to-case basis.

**What we will provide if a child needs to self-isolate due to displaying COVID 19 symptoms, if a child is awaiting a COVID 19 test result or has received a positive test result.**

If a child must isolate due to displaying COVID 19 Symptoms, or is awaiting a test result but their class is still open to other pupils for full time education, we will provide the following:

1. 1:1 email support with a response within 24 hours of receiving an email through Google Classroom/Evidence Me. We cannot guarantee a response any sooner due to our teachers teaching commitments to children in class.
2. Daily, well-sequenced activities, that are in line with lessons currently being taught in class. These activities will be available on Google Classroom/Evidence Me or as printed packs.

Please be aware that teachers will be teaching children in school and therefore, a time delay may occur with replying to emails. For urgent queries, please contact the school office.

Or

If a child is unable to attend school due to full Bubble/School Closure – all children in Bubble/School are required to self-isolate in accordance with COVID 19 government guidelines.

We will provide the following:

1. 1:1 email support from 8:55am to 3pm, every school day through Google Classrooms/Evidence Me.
2. Daily, planned, well-sequenced activities available in Google Classroom/Evidence Me.
3. Additional individual teaching support via videos.
4. Telephone support, as necessary.

**SEND** – Our children will receive additional support from our school SENCO in any of the above.

**Teacher expectations in the event of a bubble/school closure:**

- In addition to their in-school work with Key Worker and eligible pupils, teachers from Castle View and Nursery Primary School will continue to support children that are unable to attend.
- Teachers should plan lessons that are relevant to the curriculum focus for that year group, and endeavour to replicate this through video clips and tasks for home learners. They should ensure a well-sequenced curriculum so that knowledge and skills are built incrementally with a good level of clarity about what is intended to be taught and practised in each subject.
- Teachers should create videos, worksheets or set tasks for key teaching points in English, Maths and Topic, and post these in Google Classroom/Evidence Me by 9.00am for that day's work.
- To respond, within reason, promptly to requests for support from families at home. This should be done via Google Classroom/Evidence Me, or by adding further video guidance for families. Staff and parents can communicate in writing via Google Classroom/Evidence Me page or via telephone.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.



- If a child is not engaging with the home learning that has been set, the teacher will arrange for a text reminder, at the end of the school day, to be sent to the parents. If a child continues to not engage with the home learning, the class teacher should contact parents to ensure they are able to access the learning set, and to encourage the child to engage with learning at home.

### **Remote teaching for staff who are self-isolating:**

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy, or they have been told to shield and/or have received a letter to confirm this. They may also be instructed to self-isolate through the governments Test and Trace system.

If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- Work within the current government guidelines and seek a test if necessary.

Whilst self-isolating, and if able to do so, staff will be asked to continue to work from home. Such tasks will include supporting the online learning provision for their year group or completing project work to support whole school improvement priorities. These projects will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis.

### **What we will do to ensure every child in our school is able to access remote education should they be required to learn from home, due to COVID 19 Pandemic Government guidelines.**

We commit to provide the following amount of remote education, as a minimum:

- Early Years Foundation Stage: 2 hours a day on average.
- Key Stage 1: 3 hours a day on average across the cohort.
- Key Stage 2: 4 hours a day.

We will contact each individual family to support, discuss and understand their personal barriers to learning at home. Where a child does not have the technology at home to access online remote education, we will endeavour to provide children with the technology needed. Where we have exhausted all technology devices available to us, we will provide paper copies of all remote education lessons for the child's year group, in order for the child to continue to learn remotely. If a child is experiencing problems in accessing remote education, they should contact our school office for further support. The support provided will be discussed on a case-to-case basis.

### **What we will do to ensure parents and children are kept fully informed of assessment, and progress of work completed, throughout a COVID-19 school closure.**

All pupils learning remotely, either online or via paper copies, will receive weekly, personalised feedback on work completed. This may be in the form of a written response through Google Classroom or a verbal response via telephone.

Our Remote Learning Lead will monitor pupil engagement weekly. The Remote Learning Lead will support teachers in identifying and removing any learning barriers for children, and to support teachers in encouraging and maintaining pupil engagement.

### **IMPACT:**

All children will have the opportunity to access a high-quality education from home, if they have to self-isolate due to COVID19 symptoms, or due to school closure because of a local COVID 19 outbreak.

Reviewed January 2021